Working Group:
Leadership & Management Working Group
10th February 2025
4.05pm to 5.55pm.

Notes

Governor Members Present: Simon Wattam (HT), Justine Stephens, Cath Fisher, Davina Christmas, Lara Havelock, Lauren Atallah (arrives at 4.42pm).

Associate Members Present: None.

Officers Present: Rose Roberts - DHT. Su Owen (Clerk).

Quorum: N/A

Agenda item

1. Apologises for absence.
2. Notes from the last meeting – 24th June 2024.
3. Proposals for staffing restructure for September 2025.
4. School Improvement Plan (SIP) – Leadership and management section.
5. Governor visits and focus.
6. AOB.

1.
Apologises received and accepted from BL. LA has notified the HT that she will arrive late. No apologies received from RO, MC and RH.

2.
Accuracy – Governors reviewed 5 pages of notes from the leadership and Management meeting held on the 24th June 2024. No changes requested or required.
The meeting scheduled for the 4th November 2024 did not run due to scheduled and unscheduled absences.
Matters arising – Governors asked the HT if there have been any further discussions regarding the LA's proposals to Federate all schools. The HT replied, no. Secondary school discussions are now being prioritised by the LA. There are also structural changes occurring within the LA and Jo Lyons has retired and been replaced.

[redacted] 3.
**********Confidential Item**********

Signature..... Date..10/11/25

4 and 5.
These 2 agenda items will be discussed first whilst LA is still travelling to the meeting.
The Governor visits will look at PP (the other working groups school visits will have a similar focus). School visits week is W/C 3rd March 2025.
The SIP was sent to Governors before the meeting for their review. Points 4a1, 4a2 and 4a3 relate to leadership and Management.
Q-Do all the school visits need to cover PP?
A-No, but the school is undergoing a restructure at the moment so this focus will be useful for the staff to know that the Governors are on board with all this.
Q-What's the time line for the restructure, is 4a2 realistic?
A-Discussions will start after half term. The school visits could focus on phase leaders. The Leadership and Management meeting on the 26th February 2024 invited some phase leaders to attend and give a report in person; it was a very positive and productive session.

6.
AOB.
It was suggested that once the LA has decided on the Secondary School proposals, the GB should come together and discuss it. Responses to the LA's proposals end soon. The LA has so far received 2600 responses.
Action: JS will forward the timeline to the HT.
Issues regarding feedback to PING. Parents/carers are not reading the messages. Governors suggested that the school send out a weekly PING summary, this will consolidate the information and hopefully capture readers who have missed earlier individual messages.

Meeting Ends – 5.55pm.